



# Welcome to Harborne Primary School





# About our school

- We are a popular, high achieving, community primary school. Our provision was judged as 'Outstanding' across the board by OFSTED in December 2014
- We celebrate our rich and diverse school community
- We are constantly striving to improve our provision and build on our previous best
- We have expanded onto a new site that offers new opportunities for all our pupils
- We aim to work in close partnership with our parents and community
- Visit our website to find out more at:  
[www.harborneprimary.co.uk](http://www.harborneprimary.co.uk)



# Why choose Harborne Primary?

- Excellent academic achievement and progress for all
- Extremely experienced and capable staff
- Emphasis on effective and active learning across a wide curriculum
- Commitment to educational visits and enrichment activities
- Excellent behaviour and good relationships
- We truly believe in our motto “Happy Pupils Succeed”





Our school is not just about the academic curriculum...





# One school on two sites!



- Four form entry (120 pupils per year group) 90 at main Site and 30 at Annex
- Same leadership, values, curriculum.
- Weekly shared planning sessions for all year groups
- An offer of a place is for one of these sites- no guarantees but you can state a preference. You only apply once
- Application to both is considered based on distance from B179LU (Station Road)



# What is at the Annex?

- Classrooms from Reception to Y6 (2024 up to Y6)
- Hall for assembly/PE/dinners
- Kitchen- all food cooked on site
- Offices- SLT, Pastoral and SEN provision
- Extra rooms-library, reading room etc
- Full wraparound care options (7.30 am-5.55pm)
- Outside space - green!
- HPS staff- employed to work at either site
- **Book to have a tour if you haven't already!**
- (Annex tours on November 24<sup>th</sup> or March 11<sup>th</sup> at 2pm. See Mrs Hallam to sign up)



# Parents in school



- We recognise the vital role you as parents play in the education of your child
- We ask you to sign our 'home: school agreement'
- We welcome your help in a range of volunteering opportunities
- Teachers are available at the end of the school day for informal contact
- Every parent is a member of the 'Friends of Harborne' School Parents' Group and we look forward to your involvement in our many social and fund raising events.
- School budgets are always tight so we are incredibly grateful to those parents who support us by giving their time or resources or money to help us maintain a high quality school experience for all children

# Early Years Curriculum



- Active learning-don't all have a seat!
- Free-flow time
- Much of the curriculum is self-initiated
- Mix of direct and indirect learning each day
- Learning through play and discovery
- Development of learning

**No, I just  
played...!**







# Early Years Provision at HPS.



*When You:*

*Cut it for me,  
Write it for me,  
Open it for me,  
Set it up for me,  
Draw it for me or  
Find it for me,*

*All I learn is:*

*that you do it better than me*



# **Overview of Reception Inductions at Harborne Primary School 2024**

- 120 places allocated in April –then as they become available. LA will probably still be making some offers in September- so think about your childcare if needed.
- **Stay and play- sessions in May and June at both sites**
- Induction- Wednesday 3rd July (MS) and Thursday 4<sup>th</sup> at Annex (almost certain to be these dates but still needs to be confirmed)
- **Home visits- between 4th and 6th September**
- September 9<sup>th</sup>-13<sup>th</sup> - Staggered start and initially stay until 1.15 pm to include school lunch
- **One “trial” full day- in week 16th-20th September and the other four days morning only.**
- Full-time school from Monday 23rd-if they are ready.



# **Induction at Harborne Primary**

- All children can be full-time (8.50-3.20pm) from Monday 23<sup>rd</sup> September and this is the first day they can access Wraparound care clubs if they have been offered a place
- RBA- Reception Baseline Assessment must be administered in first six weeks of school.
- Children have school lunch from their first day -all get a free meal for three years. Dietary needs can be catered for. Children can wear a badge to indicate these.
- Playtimes are only with the other Reception children (usually until October half-term)





# Before and After School Care

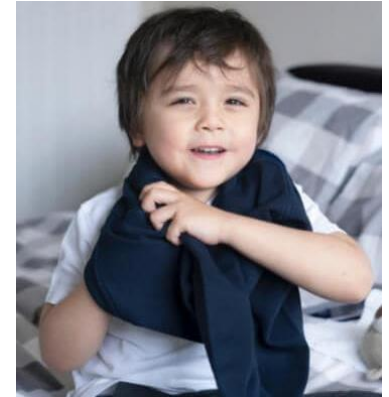
- **It is entirely parental responsibility to arrange this.** The school cannot provide places for every child. You need to be proactive and move quickly. Information about when and how to apply will be on the website.
- We have Breakfast Clubs and ASC on both sites that cater for children from 4-11 years from 7.30am to 5.55pm. We have no holiday provision.
- Priority is given to siblings and those needing full-time places. If you are offered a full-time place and then change to part-time you may lose the place if we have children waiting for a full-time place.
- Full-time is five days in either breakfast or after school club- not both! The waiting lists are separate.



# ***When starting school it is helpful if your child can:***



- ✓ Dress and undress themselves independently
- ✓ Use the toilet independently
- ✓ Talk in full sentences, join in with simple songs and rhymes (in their first language)
- ✓ Recognise their own belongings
- ✓ Use a knife and fork independently
- ✓ Listen to others and take turns
- ✓ Be confident to be left with another adult for a short time
- ✓ Hold a pencil correctly to draw pictures and colour
- ✓ Use scissors



We know they are all different and have had different experiences.  
We are very aware that some are nearly five and some have just turned four!  
**All the above are “hopes” not “expectations” (except for toileting!!)**



For more information visit our school website and talk to our parents and pupils or us!

- [www.harborneprimary.co.uk](http://www.harborneprimary.co.uk)
- School prospectus
- Weekly newsletters/menu
- A range of school policies
- Updated throughout the year-Parents tab then Reception 2024





# Thank you for Attending



- Make sure your forms are submitted by 15<sup>th</sup> January 2023
- If /when you are offered a place be prompt and frank in accepting/declining and in providing us with information about your child and your site preference. If your child is likely to find starting school difficult we need to know as early as possible
- Remember only “Admissions and Appeals” can advise you about waiting lists for Reception at any particular school until school term starts in September 2024
- The website should be your main source of information. Email me if needed but as a last resort please!

Please feel free to stay if you want more information about the Admissions process, your likelihood of obtaining a place at HPS and how we allocate places across our two sites.



# Starting School in Birmingham schools- September 2024

- **15th January 2024** closing date to apply for your chosen schools on line at: [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions)
- **16<sup>th</sup> April 2024** – an e-mail will be sent to let you know the reception place you are being offered and also a letter will be posted
- These MAY say you don't have to do anything if you want to accept. But if your offer is for HPS please look on our website (Parents tab/ Reception 2024 page) At HPS we need to hear from you promptly and know your site preference.
- **12<sup>th</sup> May 2024**– you must complete any appeal form (for HPS or other LA schools) by this date. All appeals will be heard in July
- Places can then come up at any time-if parents circumstances change, they change their mind or LA withdraw a place. You remain on the waiting list if you did not get your first choice school. Last year about 10 children started in September who had not been offered HPS in April.

# From Birmingham City Council's website:

## **Proof of home address for school admissions**

Acceptable proofs of your child's home address for their school application include:

- A copy of your council tax bill
- A copy of a recent utility bill (gas, water, electric, dated within the last 6 months
- A solicitors letter stating that contracts have been exchanged and specifying a completion date
- A copy of your Child Tax Credit or Working Tax Credit award letter (if you receive either of these benefits)
- A signed and dated tenancy agreement **of not less than 12 months**, plus proof of residency e.g. a copy of recent utility bill.

If a parent knowingly provides false information as proof, which would affect the success of their application, they may have the school place withdrawn. If you move house inform Admissions!

**This process is quickest and easiest if you turn up at the office with your 2024 Council Tax bill and another official letter with the correct address as well as the child's birth certificate.** We may ask for more if there are anomalies.

# Remember...

The local authority measures from the address point of your home to the school using a computerised mapping system. Do not try and work this out yourselves by road! They can tell you your distance from any school. You can get an approximate idea by using a “distance between two postcodes” webpage but the LA one is the only official one.

- For this purpose “home” is the child’s main place of residence
- The child needs to be **resident** there when their name is added to the list.
- The LA will withdraw a place if allocation is based on an address that is found not to be the child’s “home” **even after the child has started school**
- We routinely request proofs of address and birth certificates for all pupils before admitting them. We do Home Visits for all children in September
- Many of the places that have been withdrawn in the past were as a result of a member of the public contacting admissions with concerns

## Criteria for allocating places (L.A. not school)

### 120 places-usually over 300 applications

- 1) EHCP that names this school (0-3 places)
- 2) Looked after (or previously looked after) child (0-2 places)
- 3) Sibling qualification 2023-44/120 2022- 41/120 2021 - 51/120  
2020-49/120 2019-41/120 2018- 42/120
- 4) 4) Distance 2017-470m (490m)  
2018- 469m (90) extra 30 between 504m and 1113m  
2019-1842m 2020-1301m 2021-1435m 2022-2233m  
2023-1674m

**REMEMBER...** It is not about how far away you live it is about how many children are “in front of you” on the list in the year you apply. You are offered a place at HPS there is no offer of a site from LA.



# **Criteria for 30 place allocation to Court Oak Road site (2024 entry)**

**•Your offer is to HPS- the school then allocate the child to a class (or site)**

**1.SEN/Medical/Pastoral need makes this site more appropriate  
(*with supporting evidence from professional agencies*).**

**2. Sibling already at Court Oak Road (Annex).**

**3. Parental preference for Annex -you will be asked for a reason so we can capture “exceptional circumstances” but we can’t make “value judgements” about who deserves priority!**

**4. Distance from Annex – our first priority is to minimise the distance a child needs to walk to school so those a long way from MS but in area around Annex would get priority over those between Annex and MS if we needed to decide between similar distances.**

**5.“Balance” between four classes**

# Allocation of Reception Places from September 2024

## Process for application:

1. Complete Local Authority application form for Reception places on Birmingham City Council website.
2. Local Authority offer 120 places on national offer day. Waiting list remains with the LA, who continue to offer late places as they become available (until September when it becomes school responsibility).
3. Decline places by informing LA and school in writing
4. If you want to accept you need to complete our school paperwork so look on website for what to do next.
5. Sign up to bring your child to our “Stay and play events”
6. School match offers to parental preference of site, where possible. Contact made with any parents who **do not** meet criteria for their preferred site or who are borderline for placements (no contact means parental preference is met).
7. School finalise class allocation to four Reception classes and inform parents. Meet the teacher/induction meetings (July 3rd/4th)



Thank you for  
coming.

Good luck with  
finding the right  
school for your  
child!