



Harborne Primary School
Station Road
Harborne
Birmingham
B17 9LU
0121 464 2705

Harborne Primary School – Annex
Court Oak Road
Harborne
Birmingham
B17 9AB
0121 464 2705 Opt. 1

Important Information for parents to consider before applying for wraparound care.

PLEASE READ BEFORE APPLYING AND THEN ADD YOUR NAME IN THE BOX ON THE APPLICATION FORM TO “SIGN”:

- Admission for Reception children who have not yet started at school is by a form found on our website. Once your child has started school you apply by completing a form from the school office (either site) and will be added to the appropriate waiting lists, on a first come, first serve basis.
- Siblings of children already attending are prioritised, then full-time places. Full-time means five days a week before or after school – you do not need to sign up to both to qualify.
- Children taking a full-time place must stay full time for a minimum of one full term.
- 4 weeks written notice is needed for any changes to the days you require or if you no longer need the place.
- Once a place becomes available and is offered by telephone or email, you will be asked to fill out a record form. This will secure your child's place for the start date agreed by the club manager.
- We do not discriminate based on gender, colour, race, religion and disability. If your child has significant medical or SEN needs, they must be shared at the time of application as they will need to be factored into our adult/child ratios. We expect children to be fully toilet trained.
- We aim to provide affordable childcare enabling parents/carers attending Harborne Primary School to undertake employment or education.
- Our Breakfast Club session times are Monday to Friday 7.30am to 8.50am term time only. Fees are £8 a session and payable in advance at the beginning of each term when an invoice is issued. Fees are subject to an annual review. Fees include food and drink provided.
- Our Afterschool Clubs run from the end of the school day to 5.55pm last pick up for a 6pm closure of the club. Fees are £12 per session and include snacks and drinks.
- Late pick up incurs a £5 charge for every 5-minute bracket you are late, per child.
- If fees are not paid by the due date a late payment fee of £25 will be incurred.

enquiry@harborne.bham.sch.uk

www.harborneprimary.co.uk

Headteacher: Mrs L. Francis

Happy Pupils Succeed



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· We reserve the right to terminate your child's place at any time where there are persistent non-payments of fees and/or continuous unwanted behaviour or verbal abuse towards members of staff.

Signed:

Date:

Happy Pupils Succeed

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